

October 7, 2009

Dear Parent of West Middle School Student,

Report Cards for first trimester will go home on Thursday, November 12, 2009; therefore, there is time for your child to improve his/her grades.

West Middle School offers a free after school homework help program. If it is possible for your family, I encourage your child to attend our after school homework help program, so that we can help your child do his/her homework from 2:30-4:00. On Monday through Thursday, there are two activity buses that take students home after the homework help program.

West Middle School publishes a daily print-out of all of our teachers' homework assignments. Your child can obtain a copy of the homework assignment sheet from the office before he/she leaves school every day. Homework assignments are also posted on the West Middle School website (<http://msdadmin.scican.net/wms>), and a back-log of homework listings can even be found on the website.

Students need to be serious about their school work, putting it as a priority in their lives. Attending school every day and completing all homework are the two fundamental steps for academic improvement. And, as the students become more responsible and improve their work ethic, they are also improving skills that will be helpful to them in their adult lives.

The staff at West Middle School believes that if parents and teachers work together with your child, he/she will be more encouraged to make education a priority. Listed below are suggestions, many of which you probably already do, for helping your child gain a serious attitude about school and improve as a student.

- Make sure your child attends school every day.
- Make sure your child completes his/her homework every night.
- Review your child's grades at Progress Report time with him/her.
- Make sure your child prepares for tests and quizzes; before tests/quizzes, students should know the material that the test covers; during the test/quiz, the student should read and follow the directions.
- Contact the school if you have a question, concern, or problem.
- Read with your child.
- Provide a quiet study area at home for your child.
- Talk about school with your child on a regular basis.
- Provide a time every evening for your child to complete homework.
- Attend school events for your child.
- Praise your child's successes.
- Make sure your child gets enough sleep every night.

In the next few weeks, you can help your child by closely monitoring your son or daughter's academic progress, checking nightly homework, reminding him/her to study for tests and quizzes, and reviewing work with him/her. If you want to talk about your child's educational plan, please call me or visit West Middle School at your convenience.

**Thank you** for all of your efforts.

Respectfully,

Mrs. Lipps

